

Committee: Hampstead Heath, Highgate Wood & Queen's Park Committee	Dated: 11 March 2020
Subject: Annual Review of Terms of Reference	Public
Report of: Town Clerk	For Decision
Report author: Leanne Murphy, Town Clerk's Department	

Summary

As part of the post-implementation review of the changes made to the governance arrangements in 2011, it was agreed that all Committees should review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.

The proposed terms of reference of the Hampstead Heath, Highgate Wood and Queen's Park Committee are attached at appendix A to this report for your consideration.

Recommendations

It is recommended that:

- the terms of reference of the Committee, subject to any comments, be approved for submission to the Court in April 2020 as set out in the appendix; and
- any further changes in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

Appendices

- Appendix – Court Order 2019/20 – Hampstead Heath, Highgate Wood and Queen's Park Committee

Leanne Murphy

Committee and Member Services Officer
Town Clerk's Department
E: leanne.murphy@cityoflondon.gov.uk